

## Welcome to North Shore CCRR Workshop Information and Policy Protocols

North Shore Community Resources Society, Child Care Resource and Referral Program offers a variety of workshops for child care professionals, parents, community partners, and early childhood care and education students.

Workshop Fees as of June 22, 2023:

CCRR workshops *in-person* and *online* are \$20 each for students, individuals, licensed group providers, and licensed family child care providers.

*Parents and registered license – not- required child care providers are free but must register to attend.*

*\* Parents can receive a certificate upon request.*

*\*\*Some special or longer presentations may have separate attendance fees*

Workshop Registration Guidelines:

- ❖ Registration will be online only at nscr.ca. Payment will be by credit card only.
- ❖ Registration is completed once payment is received. You will receive your receipt via email. (included with Zoom link if you register for the online workshop)
- ❖ If you are unable to attend, you can send someone else in your place – this person will need to have your name, when checking in, to attend with your registration.
- ❖ There will be no refunds or credits given if you cannot attend your workshop
- ❖ We are unable to accommodate children during workshops. Please make alternative arrangements.
- ❖ Certificates are given out at the end of the workshop. Participants collect only their own certificates. Certificates are not transferable.
- ❖ To be respectful to the presenter and others please be on time. For in-person workshops, follow signage for late entry.
- ❖ Participants are expected to attend the entire workshop in order to receive a certificate for the total time. If late or leaving early, the hours may be adjusted accordingly.
- ❖ Doors close 15 minutes after start time with respect to the presenter and participants.
- ❖ At our virtual workshop, make sure you find a safe and comfortable place to learn, it might be your home or your work. If you are driving or in any situation CCRR staff deems unsafe you will be automatically put in the waiting room until you have rectified the situation. In this case, your hours will be adjusted accordingly on your certificate.
- ❖ Please understand that presenters and hosts are also not in a professional studio but in a part of our own home, and some of us may have others sharing our space. Our virtual workshops are an opportunity for us to connect and learn from each other.
- ❖ CCRR offers interactive, live workshops as opposed to webinars or lectures. In an online environment, this requires a reliable internet connection, an updated device, and enabling the camera and microphone for the duration of each session. These are basic requirements to attend our workshops and to receive a certificate of participation so please consider this before

you register.

- ❖ We cannot guarantee that our workshops meet the requirements of the BC ECE Registry. It is the responsibility of individuals to ensure they have sufficient and acceptable professional development hours for their ECE renewal. If you have questions about a certificate being accepted by the ECE Registry, please contact them at 1-888-338-6622 or look on their website here: <https://www2.gov.bc.ca/gov/content/education-training/early-learning/teach/training-and-professional-development/become-an-early-childhood-educator/ece-profession#resources>.
- ❖ During virtual workshops, cameras need to be on to receive your certificate of completion
- ❖ North Shore CCRR may cancel a workshop/course at any time. Registrants will be notified and receive a full refund.

Thank you for helping to make our workshops successful!